

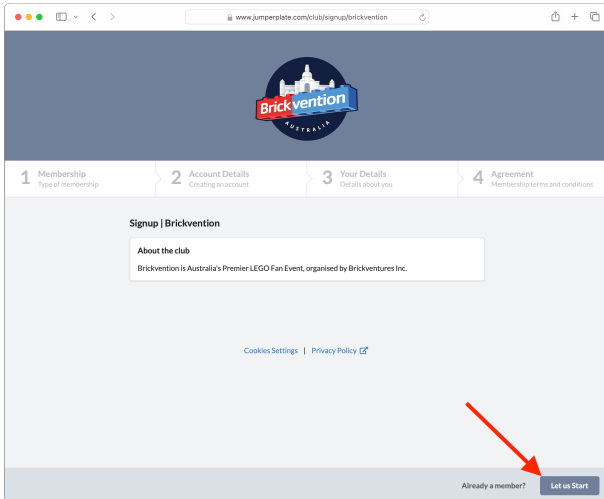
Brickvention Registration via Jumperplate

These instructions will help you register an account with Jumperplate. Once you have registered, you will be able to apply as a Brickvention Exhibitor, Vendor or Volunteer.

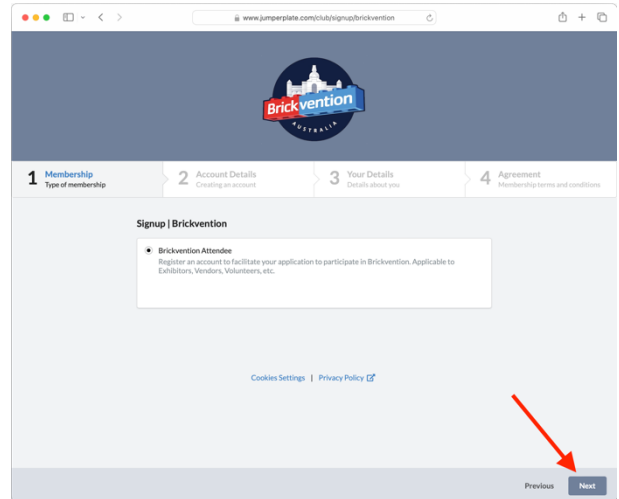
Already registered with Jumperplate for another LUG or event? You will need to sign up to Brickvention first then link your accounts, see instructions later in this document if you need help.

1. Go to <https://www.jumperplate.com/club/signup/brickvention>

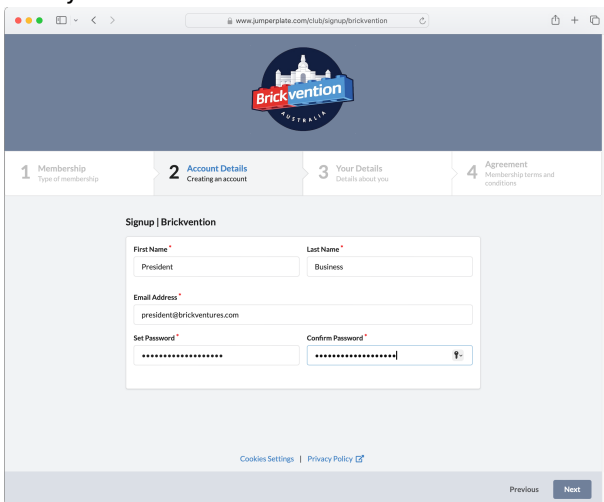
2. Click "Let us Start"



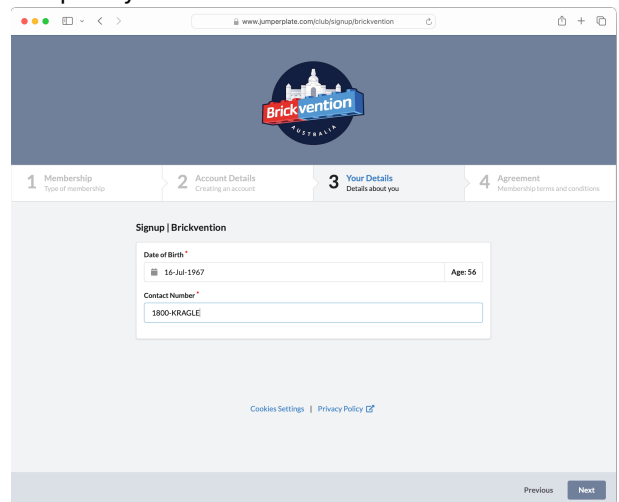
3. Click Next to register as a Brickvention Attendee



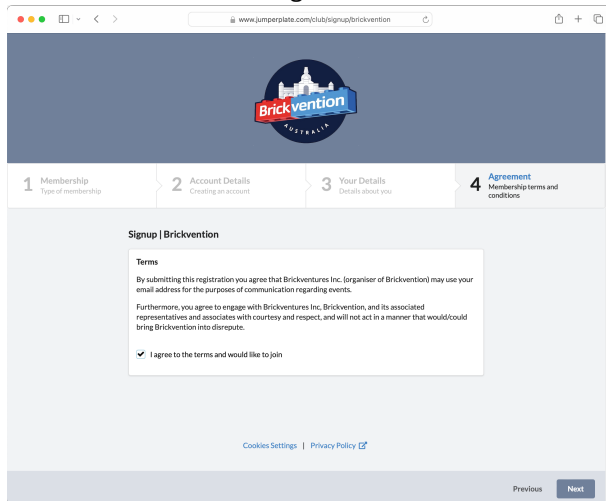
4. Enter your details and click Next



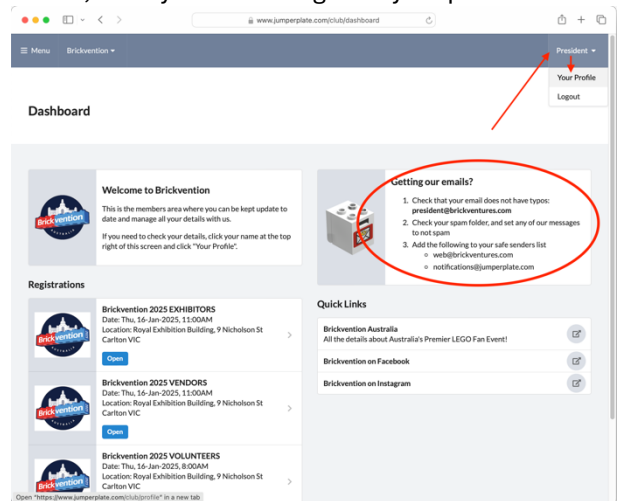
5. Complete your details and click next



6. Read the terms of registration, check the box to agree, and click next to finish registration.



7. You have registered your account and will now be at the Jumperplate dashboard. Please check your email address is correct, if not you can change it in your profile.



Applying as a Brickvention Exhibitor / Vendor / Volunteer

Once you have registered your account you will need to complete a separate application for exhibiting, volunteering or selling. Log into your Jumperplate account here:

<https://www.jumperplate.com/club/brickvention>

First, please check the section titled “Getting our emails?” – to ensure you receive all future communications from Brickvention.

Next, under the Registrations section you can complete and check your application, right up until applications close.

The registration form looks like this.

First, please read the Terms on the right hand side. In order to submit your application you must agree to these terms by checking the box at the bottom of the application, it is important you have read and understand your obligations as an exhibitor, vendor or volunteer.

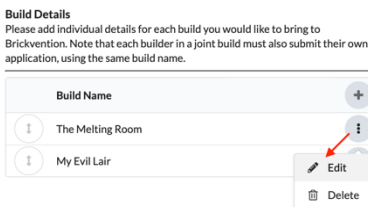
Use the section on the left to complete the registration. Items marked with a * are required.

Note the Registration Deadline at the top. Once you have submitted your application *you can review, modify or update details until the deadline*. Just log back into Jumperplate and go in to your application to make necessary changes.

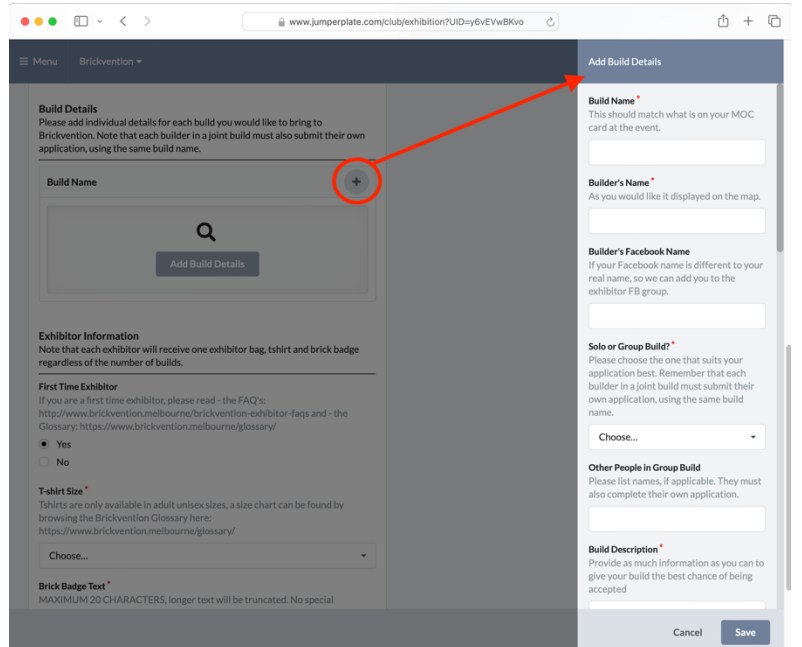
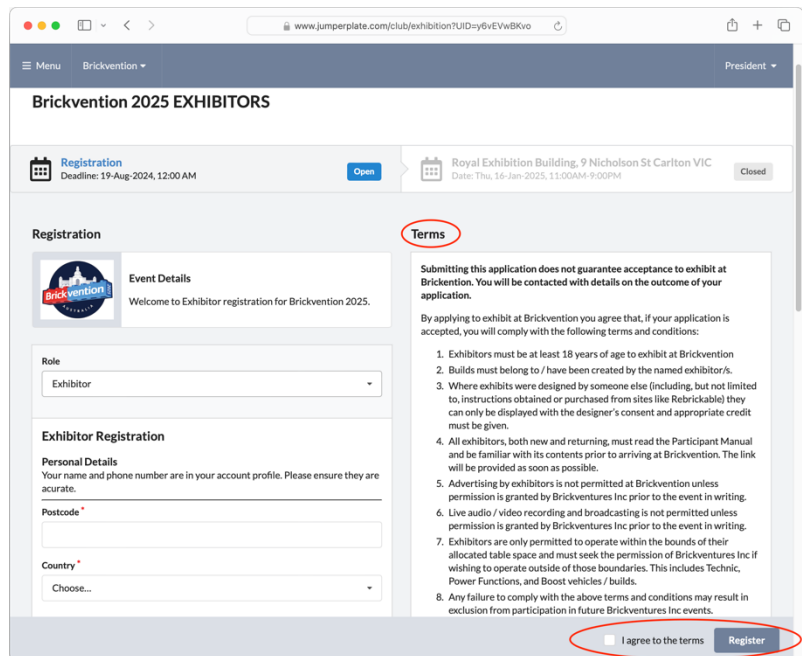
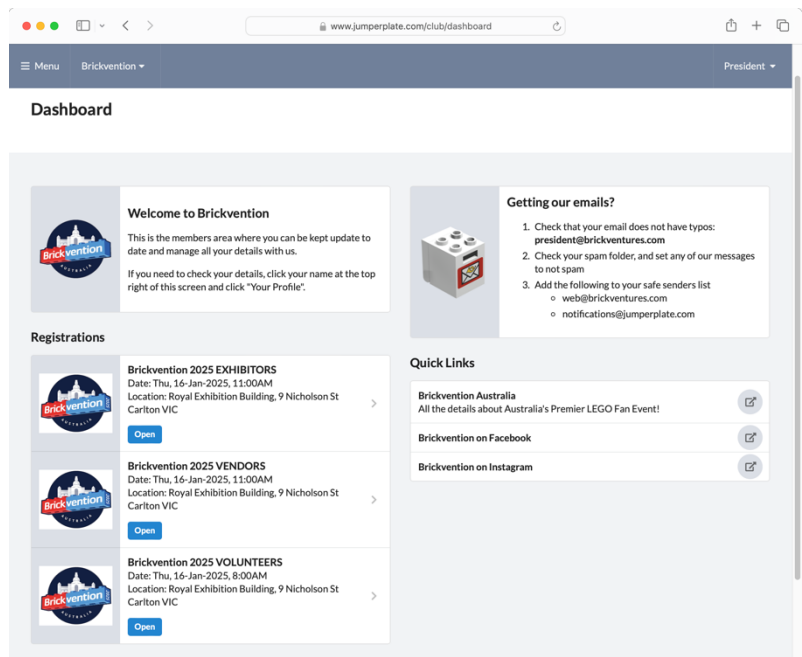
For Exhibitors, you can now register multiple builds under your account.

Under Build Details, click the + next to Build Name to open a pop out window, and enter all of the details for your build.

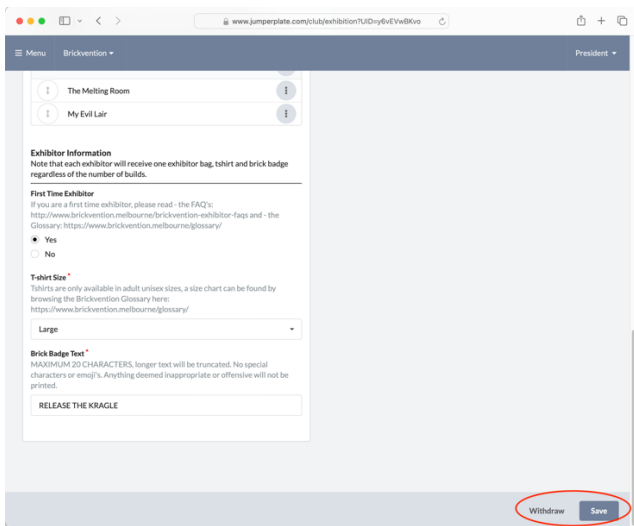
When all of the information is entered, click Save at the bottom, your Build Details will look like this:



Click on the three dots to edit or delete a build.



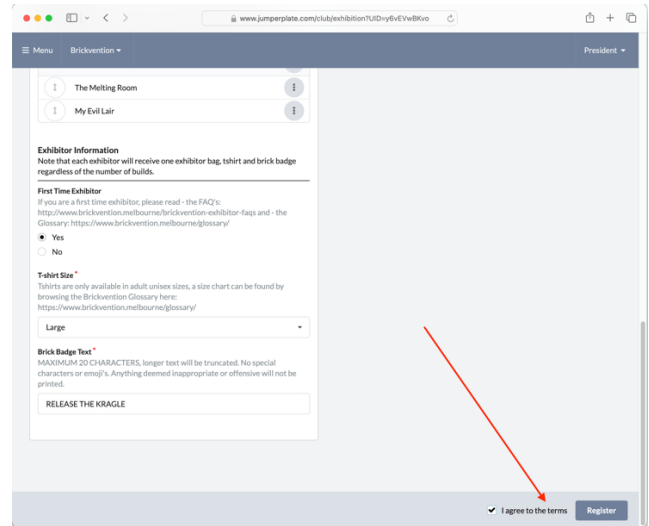
Once you have completed the form including all builds, ensure you have checked to agree to the terms and then click Register. The form is saved, and your registration is received. You are still able to modify details on this page until registration closes. However if you make changes to the form be sure to click Save at the bottom. If you need to withdraw your application prior to applications closing you can click the Withdraw button at the bottom of the page.



The screenshot shows the registration form with the following fields and options:

- The Melting Room** and **My Evil Lair** (checkboxes)
- Exhibitor Information**: Note that each exhibitor will receive one exhibitor bag, tshirt and brick badge regardless of the number of builds.
- First Time Exhibitor**: If you are a first time exhibitor, please read - the FAQ's: <http://www.brickvention.melbourne/brickvention-exhibitor-faqs> and - the Glossary: <https://www.brickvention.melbourne/glossary/>
 - Yes
 - No
- T-shirt Size***: Tshirts are only available in adult unisex sizes, a size chart can be found by browsing the Brickvention Glossary here: <https://www.brickvention.melbourne/glossary/>
 - Large
- Brick Badge Text***: MAXIMUM 20 CHARACTERS, longer text will be truncated. No special characters or emoji's. Anything deemed inappropriate or offensive will not be printed.
 - RELEASE THE KRAGLE

At the bottom, the **Withdraw** and **Save** buttons are circled in red.

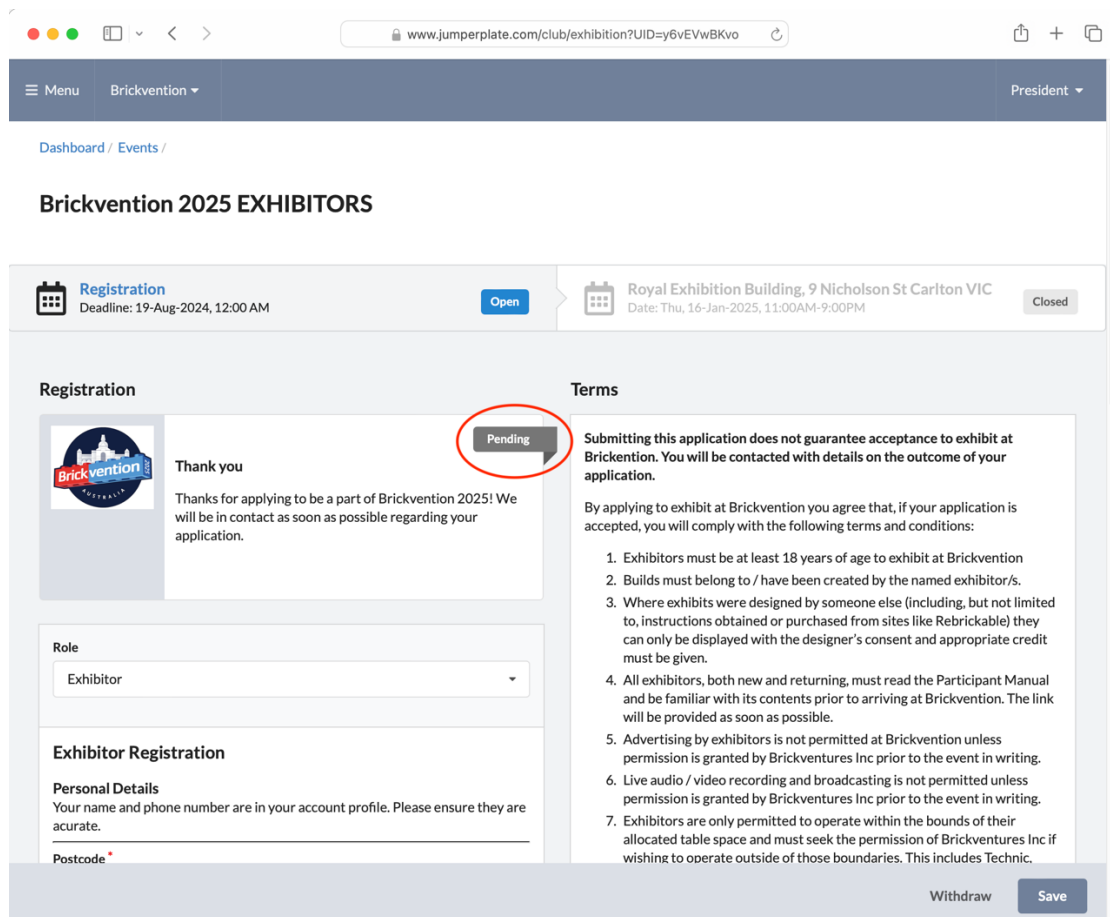


The screenshot shows the registration form with the following fields and options:


- The Melting Room** and **My Evil Lair** (checkboxes)
- Exhibitor Information**: Note that each exhibitor will receive one exhibitor bag, tshirt and brick badge regardless of the number of builds.
- First Time Exhibitor**: If you are a first time exhibitor, please read - the FAQ's: <http://www.brickvention.melbourne/brickvention-exhibitor-faqs> and - the Glossary: <https://www.brickvention.melbourne/glossary/>
 - Yes
 - No
- T-shirt Size***: Tshirts are only available in adult unisex sizes, a size chart can be found by browsing the Brickvention Glossary here: <https://www.brickvention.melbourne/glossary/>
 - Large
- Brick Badge Text***: MAXIMUM 20 CHARACTERS, longer text will be truncated. No special characters or emoji's. Anything deemed inappropriate or offensive will not be printed.
 - RELEASE THE KRAGLE

At the bottom, the **I agree to the terms** checkbox is checked, and the **Register** button is highlighted with a red arrow.

If you scroll to the top of the page, your application is received as long as it is marked as Pending.



The screenshot shows the **Brickvention 2025 EXHIBITORS** page with the following content:

- Registration**: Deadline: 19-Aug-2024, 12:00 AM. **Open** button.
- Royal Exhibition Building, 9 Nicholson St Carlton VIC**: Date: Thu, 16-Jan-2025, 11:00AM-9:00PM. **Closed** button.
- Registration** section: 
 - Thank you**: Thanks for applying to be a part of Brickvention 2025! We will be in contact as soon as possible regarding your application.
 - Role**: Exhibitor
 - Exhibitor Registration**: **Personal Details**: Your name and phone number are in your account profile. Please ensure they are accurate. **Postcode***
- Terms** section: **Submitting this application does not guarantee acceptance to exhibit at Brickvention. You will be contacted with details on the outcome of your application.**

By applying to exhibit at Brickvention you agree that, if your application is accepted, you will comply with the following terms and conditions:

 - Exhibitors must be at least 18 years of age to exhibit at Brickvention
 - Builds must belong to / have been created by the named exhibitor/s.
 - Where exhibits were designed by someone else (including, but not limited to, instructions obtained or purchased from sites like Rebrickable) they can only be displayed with the designer's consent and appropriate credit must be given.
 - All exhibitors, both new and returning, must read the Participant Manual and be familiar with its contents prior to arriving at Brickvention. The link will be provided as soon as possible.
 - Advertising by exhibitors is not permitted at Brickvention unless permission is granted by Brickventures Inc prior to the event in writing.
 - Live audio / video recording and broadcasting is not permitted unless permission is granted by Brickventures Inc prior to the event in writing.
 - Exhibitors are only permitted to operate within the bounds of their allocated table space and must seek the permission of Brickventures Inc if wishing to operate outside of those boundaries. This includes Technic.

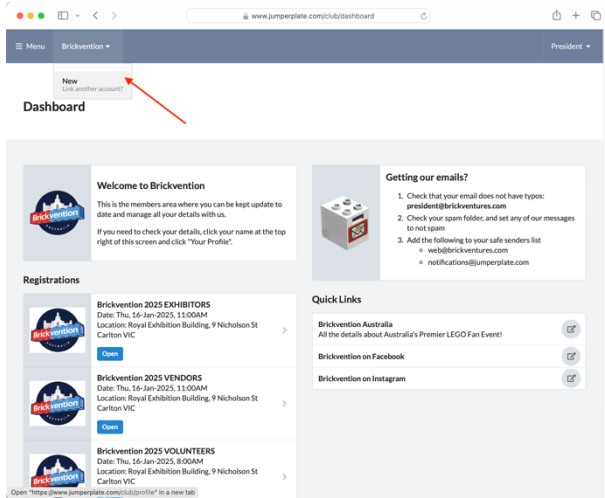
At the bottom, the **Withdraw** and **Save** buttons are visible. The **Pending** status is circled in red.

Linking your Brickvention Jumperplate account

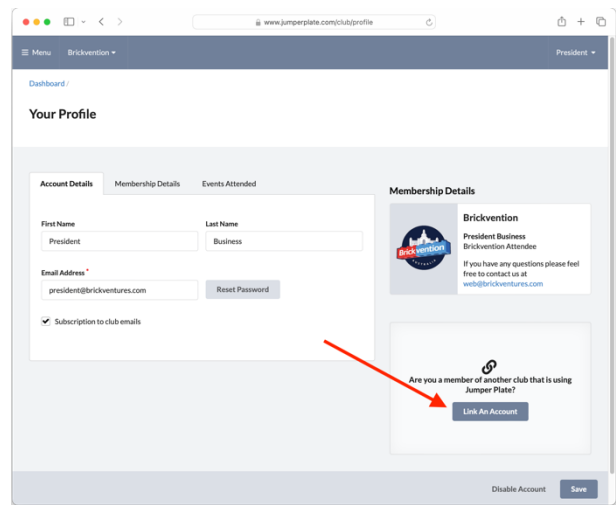
If you have registered with another LUG using Jumperplate you can link your accounts.

Log in to your Jumperplate account - <https://www.jumperplate.com/club/brickvention>

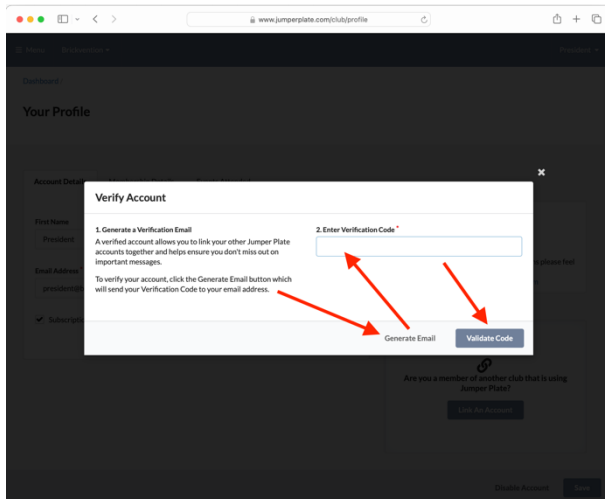
1. Under the Brickvention Menu click New



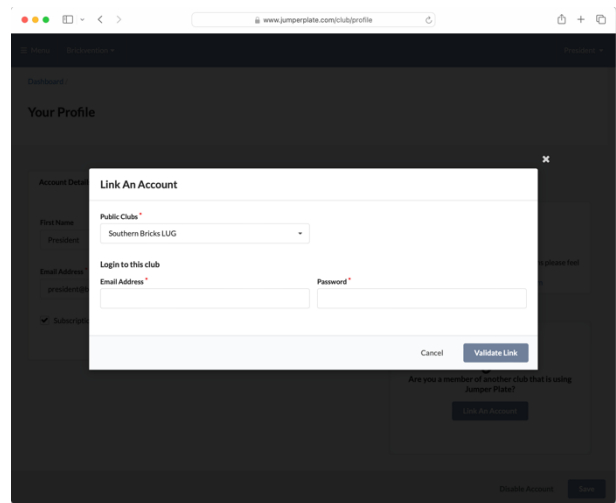
2. Click "Link An Account"



3. Click "Generate Email", check your email for a code and enter it in the verification box, then click Validate Code.



4. Click the "Link An Account" button (see step 2) again. This time you will be able to select your other LUG from the dropdown and log into your Jumperplate account with that LUG.



Once linked, you will see both accounts in your dashboard.

